



# Pacific Charter Institute

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## **PRIVACY POLICY**

Your privacy is of great importance at Pacific Charter Institute. We retain policies and procedures that ensure responsible handling of your personal information and strive to maintain the highest professional standards of confidentiality.

Our privacy policy is intended to notify you of our online privacy practices and of the type of information that may be collected and stored; how the information is used; with whom the information may be shared; what choices are available to you regarding collection, use and distribution of the information; and who to contact with questions or concerns.

### **Collection Of Data**

Some sections of our website invite you to request information about our activities or to contact us with inquiries. If you do so we will keep information such as email address, phone number and other details supplied by you only accessible by employees of Pacific Charter Institute

### **Other Sites**

PCI's privacy policy applies only to this website and not to other websites to which we link. From time-to-time we may post such links as a way of helping you locate related information and services easily. However, when linking to another website, you must review that website's own privacy policy as other websites may not treat information collected online in the same manner as Pacific Charter Institute does.

### **Changes To This Privacy Policy**

Pacific Charter Institute may occasionally amend this Privacy Policy. We encourage you to periodically review the Privacy Policy to be informed of how we are committed to protecting your information. By using the Pacific Charter Institute website, you express your agreement with the terms of this Privacy Policy.