



Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

Board of Directors

John Brennan Rex Fortune, Ph.D. Beth Kay Judy Miller
Joshua Modiln Jean-Paul Prentice Kevin Smith-Fagan

Regular Meeting of the Board of Directors Monday, June 14, 2021 9:30 a.m.

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20. The Board of Directors (“Board”) and employees of Pacific Charter Institute shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at <https://zoom.us/j/97076546765>

You may also call in using the Zoom phone number: US: +1 669 900 6833

Meeting ID: 970 7654 6765

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Pacific Charter Institute’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling 866-992-9033, ext. 3000. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

AGENDA

- 1. Call to Order & Roll Call**
- 2. Adoption of Agenda**
- 3. Hearing of Parties Desiring to Address the Board and/or Present Petition**

Anyone may address the board regarding any item that is within the board’s subject matter jurisdiction. At this point on the agenda, opportunity is provided for any individual or representative of a group to make statements to the board regarding an item(s) not listed on the agenda. The board, by law, may not take action on an item introduced during this portion of the agenda.

4. Consent Agenda Items – All matters listed under Consent Agenda Items are to be considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items. Any agenda items removed will be voted upon following the motion to approve the Consent Agenda Items.

1. Approve March 11, 2021 meeting minutes
2. Approve May 27, 2021 special meeting minutes
3. Approve 2021-2022 LCAP: Heritage Peak Charter School
4. Approve 2021-2022 LCAP: Rio Valley Charter School
5. Approve 2021-2022 LCAP: Sutter Peak Charter Academy
6. Approve 2021-2022 LCAP: Valley View Charter Prep
7. Approve PCI 2021-2022 Adopted Budgets-2020/2021 Estimated Actuals for Heritage Peak Charter; Rio Valley Charter School; Valley View Charter Prep; Sutter Peak Charter Academy

5. Closed Session

1. Conference with Legal Counsel – Anticipated Litigation (1 case), G.C. 54956.9 (b)

6. Announcement of Action(s) Taken in Closed Session

7. Business Items

1. Board of Directors Election of Officers
2. 2021-2022 Board of Directors Calendar

8. Recognition

1. Kevin Smith-Fagan, PCI Board Member, service ending June 30, 2021

9. Future Meetings: TBD

10. Adjournment

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Executive Director, 866-992-9033, ext. 3000 at least 24 hours before the scheduled board meeting. [Government Code §54954.2] [Americans With Disabilities Act of 1990, §202].



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BOARD OF DIRECTORS MEETING

DATE: June 14, 2021

AGENDA ITEM: #4 Consent Agenda Items 4.1-4.7

Background:

REQUIRES SINGULAR ROLL CALL VOTE

All matters listed under the Consent Agenda Items are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Agenda Items for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Agenda Items.

1. Approve March 11, 2021 Regular Meeting Minutes
2. Approve May 27, 2021 Special Meeting Minutes
3. 2021-2022 LCAP: Heritage Peak Charter School- Mr. Scott Stack, Director
4. 2021-2022 LCAP: Rio Valley Charter School- Ms. Leslie Leedy, Director
5. 2021-2022 LCAP: Sutter Peak Charter Academy- Ms. Heather Marshall, Director
6. 2021-2022 LCAP: Valley View Charter Prep- Mr. John Mittan, Director
7. PCI 2021-2022 Adopted Budgets-2020/2021 Estimated Actuals for Heritage Peak Charter; Rio Valley Charter School; Valley View Charter Prep; Sutter Peak Charter Academy- Mr. Larry Pastore, Corporate Accountant

RECOMMENDED ACTION:

Board of Directors approve the Consent Agenda Items.



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BOARD OF DIRECTORS MEETING

DATE: June 14, 2021

AGENDA ITEM: #4.1-4.2 Adoption of Minutes

Background:

Presented minutes include:

1. March 11, 2021 Regular Meeting Minutes
2. May 27, 2021 Special Meeting Minutes

RECOMMENDED ACTION:

Board of Directors approve adoption of presented minutes.



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Board of Directors

John Brennan Rex Fortune, Ph.D. Beth Kay Judy Miller
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MINUTES

DATE & TIME: **Thursday, March 11, 2021 @ 9:30 a.m.**

Location: <https://zoom.us/j/91655274894>

1. **Call to Order:** The meeting was called to order at 9:35 a.m. and a quorum was established.
Roll Call: **Directors Present:** Brennan, Kay, Miller, Modlin, Smith-Fagan, Prentice, Fortune
Directors Absent: None
*Please note that Fortune joined at 9:40am and Prentice joined at 9:45am
2. **Adoption of Agenda: APPROVED**
Motion: Kay
Second: Modlin
Vote: By a 5-0 vote, the members Approved the agenda.
Ayes: Brennan, Kay, Miller, Modlin, Smith-Fagan
No: None
3. **Closed Session:** At 9:45 a.m. President Fortune called the closed session to order to discuss the following item:
 1. Conference with Legal Counsel – Existing Litigation (Paragraph 1 of subdivision (d) of Section 54956.9)
Name of case: Jaswinder (“Jessie”) Bains v. The Pacific Charter Institute, et al., Sacramento County Superior Court Case No. 34-2018-00242248
4. **Announcement of Action(s) Taken in Closed Session:** The Board of Directors returned to Open Session at 10:02 a.m. at which time President Fortune announced that there was no action taken.
5. **Public Comments:** None
6. **Consent Agenda Items: APPROVED**
Motion: Smith-Fagan
Second: Kay
Vote: By a 7-0 vote, the members **Approved** the Consent Agenda Items.

Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune
No: None

1. Approve December 10, 2020 meeting minutes

7. Business Items

1. Second Interim Report 2020-2021 – Mr. Larry Pastore, Corporate Accountant: **APPROVED**

Motion: Kay

Second: Modlin

Vote: By a 7-0 vote, the members **Approved** the Interim Report

Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune

No: None

2. Adopt Revised BP 3005 Health and Safety COVID Policy – Ms. Cathy Enos, Human Resources Manager: **APPROVED**

Motion: Smith-Fagan

Second: Kay

Vote: By a 7-0 vote, the members **Approved** Revised BP 3005 Health and Safety COVID Policy

Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune

No: None

3. Lodi Unified SELPA Local Plan and Participation Agreement- Rio Valley Charter School- Mr. Tim Ribota, Director of Student Services: **APPROVED**

Motion: Modlin

Second: Kay

Vote: By a 7-0 vote, the members **Approved** the Lodi SELPA and Participation Agreement

Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune

No: None

8. Reports/Communications

1. Site Based Schools Initiative – Dr. Paul Keefer, Executive Director. Dr. Keefer discussed the opportunity to open site-based schools that are small public schools, take a student center approach and focus on improving social and emotional skills.
2. Student Achievement Update- 2020-2021 – Mr. Tim Ribota, Director of Student Services, Heather Marshall, Director, John Mittan, Director, Leslie Leedy, Director, Scott Stack, Director. The directors discussed that during the fall to winter period all grade levels had growth. There was significant growth

in the primary grades and moderate growth in the middle school grades. In Exact Path the subgroups made significant growth.

3. PCI Bylaws- Review bylaws and discuss board of directors' terms - Dr. Paul Keefer, Executive Director and Dr. Rex Fortune, Board President. Dr. Keefer and the Board discussed and clarified the terms of the board members.

9. Future Meetings: June 10, 2021 and June 14, 2021

10. Adjournment: 11:37 a.m.

Motion: Kay

Second: Miller

Vote: By a 7-0 vote, the members **Approved** to adjourn the meeting.

Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune

No: None

Adoption Date

Dr. Rex Fortune, Board President
PCI Board of Directors



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Board of Directors

John Brennan Rex Fortune, Ph.D. Beth Kay Judy Miller
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MINUTES

DATE & TIME: **Wednesday, May 27, 2021 @ 9:30 a.m. – Special Meeting**

Location: <https://zoom.us/j/99154271571>

1. **Call to Order:** President Fortune called the meeting to order at 9:02 a.m. and a quorum was established
Roll Call: Directors Present: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune
Directors Absent: None
2. **Adoption of Agenda: APPROVED**
Motion: Smith-Fagan
Second: Miller
Vote: By a 7-0 vote, the members Approved the agenda.
Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune
No: None
3. **Public Comments:** None
4. **Business Items:**
 1. Expanded Learning Opportunities Grant Plan- The plan must be presented and adopted to receive an ELO Grant- Dr. Paul Keefer, Executive Director: **APPROVED**
Motion: Brennan
Second: Modlin
Vote: By a 7-0 vote, the members **Approved** the ELO Grant Plan.
Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune
No: None
5. **Future Meetings:** June 10, 2021 and June 14, 2021
6. **Adjournment:** 9:16 a.m.
Motion: Miller
Second: Smith- Fagan
Vote: By a 7-0 vote, the members Approved to adjourn the meeting.
Ayes: Brennan, Kay, Miller, Modlin, Prentice, Smith-Fagan, Fortune
No: None

Adoption Date

Dr. Rex Fortune, Board President
PCI Board of Directors



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BOARD OF DIRECTORS MEETING

DATE: June 14, 2021

AGENDA ITEM: #5.1 Closed Session

Background:

The Board will adjourn to closed session regarding the following matters.

1. Conference with Legal Counsel – Anticipated Litigation (1 case), G.C. 54956.9 (b)
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BOARD OF DIRECTORS MEETING

DATE: June 14, 2021

AGENDA ITEM: #7.1 – Board of Directors Election of Officers

Background:

Officers of the Board of Directors are elected on a yearly basis.

The positions include: President, Vice President, Secretary and Treasurer.

The current Board officers are:

President: Dr. Rex Fortune

Vice President: Judy Miller

Secretary: Beth Kay

Treasurer: Joshua Modlin

RECOMMENDED ACTION:

Board of Directors elect officers of the board for the 2021-2022 school year.



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BOARD OF DIRECTORS MEETING

DATE: June 14, 2021

AGENDA ITEM: #7.2 2021-2022 Board of Directors Calendar

Background:

The PCI Board will discuss and decide on the board meeting dates for the 2021-2022 school year.

Proposed Dates:
September 9, 2021
December 9, 2021
March 10, 2022
June 9, 2022
June 13, 2022

RECOMMENDED ACTION:

Board of Directors approve a new board-meeting calendar for the 2021-2022 school year.



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BOARD OF DIRECTORS MEETING

DATE: **June 10, 2021**

AGENDA ITEM: **#8/1 – Kevin Smith-Fagan, PCI Board Member, service ending June 30, 2021**

Background:

Pacific Charter Institute would like to recognize and thank Kevin Smith-Fagan for his commitment, dedication, and service to Pacific Charter Institute. Kevin Smith-Fagan has been a valued member and part of the PCI board since 2012.
