



Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

Board of Directors

Gary Borden, J.D.

Rex Fortune, Ph.D.

Wei Hsieh

Beth Kay

Judy Miller

Jean-Paul Prentice

Kevin Smith-Fagan

MINUTES

DATE & TIME: Thursday, September 13, 2018 @ 9:30 a.m.
LOCATION: 1401 El Camino Avenue, Ste. 510, Sacramento, CA 95815

1. **Call to Order:** President Beth Kay called the meeting to order at 9:30 a.m.

Roll Call:
Directors Present: Fortune, Hsieh, Kay, Smith-Fagan, Miller
Directors Absent: Borden, Prentice

2. **Adoption of Agenda:** **APPROVED as amended** - Amended future meeting date from December 8, 2018 to December 13, 2018.

Motion: Miller **Vote:** Unanimous
Second: Fortune

3. **Public Comments:** None

4. **Adoption of Minutes:**

1. **APPROVED as presented** - June 14, 2018 Special Meeting and June 18, 2018 Regular Meeting

Motion: Smith-Fagan **Ayes:** Fortune, Hsieh, Smith-Fagan, Miller
Second: Hsieh **Abstentions:** Kay

5. **Business Items**

1. **APPROVED:** 2017/18 Unaudited Actuals Report for PCI

Motion: Miller **Vote:** Unanimous
Second: Hsieh

2. **APPROVED:** Homeschool Budget Policy

Motion: Miller **Vote:** Unanimous
Second: Hsieh

3. **APPROVED:** Board of Directors Election of Officers for 2018-2019 SY. Motion was made for no change in current positions of Board Officers.

Motion: Smith-Fagan **Vote:** Unanimous
Second: Fortune

PCI Board of Directors Meeting

September 13, 2018

Page 2

6. Reports/Communications

1. **Literacy and Improving Student Achievement-** Mr. Tim Ribota, Director of Student Services, discussed goals to improve literacy and increase student achievement

2. **PCI Site Plans**

Mr. John Mittan, Director of VVCP, identified three goals as: 1) Pupil Achievement-ELA and Math; 2) College and Career Readiness; 3) Parent Engagement.

Reports compiled by each PCI Director presented outlined goals and expected measureable outcomes for the 2017-18 SY student requirements.

Ms. Heather Marshall, Director of SPCA, identified three goals as: 1) Pupil Achievement-ELA and Math; 2) Parent Engagement; 3) College and Career Readiness.

Ms. Leslie Leedy, Director of RVCS, identified three goals as: 1) Pupil Achievement-ELA; 2) Pupil Achievement-Math; 3) College and Career Readiness-CTE program.

Mr. Pat Rubey, Director of HPCS, identified three goals as: 1) Pupil Achievement-ELA; 2) Pupil Achievement-Math; 3) College and Career Readiness-CTE program.

7. Future Meetings: Thursday, December 13, 2018 @ 9:30 a.m.

9. Adjournment: 10:41 a.m.

Motion: Smith-Fagan

Vote: Unanimous

Second: Hsieh

Respectfully submitted,

Adoption Date

Beth Kay, President
PCI Board of Directors