

PACIFIC CHARTER INSTITUTE

Board of Directors

Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller, Kevin Smith-Fagan

MINUTES

DATE & TIME: **Thursday, September 5, 2013 @ 10:00 a.m.**

LOCATION: 6450 20th Street, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order** - President Fortune called the meeting to order at 10:05 a.m.

Roll Call: **Directors Present** - Borden (Teleconferenced), Fortune, Prentice, Hsieh, Miller, Smith-Fagan

2. **Adoption of Agenda:** APPROVED adoption of agenda as presented.

Motion: Prentice **Vote:** Unanimous
Second: Smith-Fagan

3. **Public Comments:** None

4. **Unfinished Business** - None

5. **Adoption of Minutes**

1. APPROVED: June 14, 2013 Regular Meeting as presented.

Motion: Borden **Vote:** Unanimous
Second: Miller

6. **Business Items**

1. **ACCEPTED:** 2012/13 Unaudited Actuals Report for Pacific Charter Institute

Motion: Smith-Fagan **Vote:** Unanimous
Second: Prentice

2. **RATIFIED:** 2012 Off-Schedule Salary Increase to All PCI Employees (SB740)

Motion: Miller **Vote:** Unanimous
Second: Prentice

3. **APPROVED:** Resolution #1/2013-14: Issuance of 2013 Revenue Anticipation Notes (RAN)

Motion: Borden **Vote:** Unanimous
Second: Prentice

7. **Reports/Communications:** As noted, staff presented and discussed the following topics:
 1. Strategic Planning for Growth – Dr. Keefer
 2. Review 2012/13 Site Plan Results – Dr. Keefer & Site Leaders
 3. Review Student Achievement 2012/13 – Dr. Keefer & Mr. Reid
8. **Future Meetings:** Thursday, December 5, 2013 @ 10:00 a.m.
9. **Adjournment:** 1:30 p.m.

Respectfully submitted,

**Rex Fortune, Ph.D., President
Board of Directors**

Approval Date