



# Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

## **Board of Directors**

*Gary Borden, J.D.*

*Rex Fortune, Ph.D.*

*Wei Hsieh*

*Beth Kay*

*Judy Miller*

*Jean-Paul Prentice*

*Kevin Smith-Fagan*

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## **MINUTES**

**DATE & TIME:** Thursday, September 15, 2016 @ 9:30 a.m.

**LOCATION:** 1401 El Camino Avenue, Ste. 510, Sacramento, CA 95815

1. **Call to Order:** President Smith-Fagan called the meeting to order at 9:30 a.m.

**Roll Call:** **Directors Present:** Borden (via Teleconference), Fortune, Hsieh, Kay, Miller, Prentice, Smith-Fagan

**Directors Absent:** None

2. **Adoption of Agenda:** **APPROVED** as presented.

**Motion:** Prentice **Vote:** Unanimous

**Second:** Miller

3. **Public Comments:** None.

4. **Unfinished Business:** None

5. **Adoption of Minutes:**

1. **APPROVED** as presented: June 13, 2016 Regular Meeting

**Motion:** Kay **Vote:** Unanimous

**Second:** Hsieh

2. **APPROVED** as presented: June 9, 2016 Special Meeting

**Motion:** Miller **Vote:** Unanimous

**Second:** Prentice

6. **Business Items**

1. **APPROVED:** 2015/16 Unaudited Actuals Report for PCI

**Motion:** Prentice **Vote:** Unanimous

**Second:** Miller

**Business Items Continued:**

2. **APPROVED:** Board of Directors Election of Officers for 2016-2017 SY as follows:
- a) **President – Kevin Smith-Fagan**  
**Motion:** Kay **Ayes:** Borden, Fortune, Hsieh, Kay, Miller  
**Second:** Miller **Abstentions:** Prentice, Smith-Fagan
  - b) **Vice President – Wei Hsieh**  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Miller
  - c) **Secretary – Judy Miller**  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Hsieh
  - d) **Treasurer – Jean-Paul Prentice**  
**Motion:** Fortune **Ayes:** Borden, Fortune, Hsieh, Kay,  
**Second:** Miller Miller, Smith-Fagan  
**Abstained:** Prentice
7. **Reports/Communications**
- 1. **2015/16 CAASP Results Analysis/CAASP Results Cohort –**  
Dr. Keefer, Executive Director, presented the 2015/16 CAASPP Analysis, Strategies and Goals for each school. The report included overall achievements, raw cohort match in ELA and Math and planned strategies for 2016-2017 SY.
  - 2. **Fall 2016 SB 359 Status**  
Mr. Reid, Learning Analyst, noted that the status report provides compliance oversight for current enrollment, class recommendations and current course selections for students in 9<sup>th</sup> grade math classes as mandated by SB 359.
  - 3. **PCI Site Plans**  
Reports compiled by each PCI Director presented outlined goals and expected measurable outcomes for the 2016-17 SY “Millennial Ready” student requirements. The four identified goals for each school are: 1) Pupil Achievement-ELA; 2) Pupil Achievement -Math; 3) CTE/Dropout-Graduation Rate; 4) Stakeholder Engagement.
8. **Future Meetings:** Monday, December 12, 2016 @ 9:30 a.m.
9. **Adjournment:** 10:40 a.m.  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Hsieh

**Respectfully submitted,**