

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D., Denise Hexom, Ed.D.,
Wei Hsieh, Jean-Paul Prentice

MINUTES

DATE & TIME: Tuesday, September 13, 2011 @ 1:00 p.m.
LOCATION: 6450 20th Street, Room 7, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order** – President Fortune called the meeting to order at 1:03 p.m.

Roll Call – Directors Present: Borden (Teleconferenced), Fortune, Hexom,
Hsieh, Prentice

Directors Absent: None

2. **Adoption of Agenda** – Approved as presented.

Motion: Prentice **Vote:** Unanimous
Second: Hsieh

3. **Public Comments** – None

4. **Closed Session** – President Fortune called the closed session to order at 1:05 p.m., to discuss the following item(s):

1. Conference with Legal Counsel – Existing Litigation (1 Case) (G.C. §54956.9(a))

5. **Announcement of Action(s) Taken In Closed Session** – The board adjourned to open session at 2:00 p.m. at which time President Fortune announced that the board by unanimous vote had taken action in closed session to approve a retainer of \$10,000 to legal counsel to pursue PCI's insurance claim. Dr. Keefer will keep the board apprised of any expenditures and milestones regarding this claim.

6. **Approval of Minutes**

1. APPROVED August 16, 2011 Regular Meeting, as presented.

Motion: Prentice **Vote:** Unanimous
Second: Hsieh

2. APPROVED August 17, 2011 Continuation Meeting, as presented.

Motion: Prentice **Vote:** Unanimous
Second: Fortune

3. APPROVED August 19, 2011 Continuation Meeting, as presented.

Motion: Prentice **Vote:** Unanimous
Second: Fortune

4. August 24, 2011 Special Meeting, as presented.

Motion: Prentice **Vote:** Unanimous
Second: Hsieh

7. Business Items

1. APPROVED: Appointment of Judy Miller to Board of Directors
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

2. APPROVED: Unaudited Actuals – Heritage Peak Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

3. APPROVED: Unaudited Actuals – Rio Valley Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

4. TABLED: Draft Strategic Plan 2010-2013
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

5. APPROVED: Independent Study Policy – Heritage Peak Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

6. APPROVED: Independent Study Policy – Rio Valley Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

8. Unfinished Business - None

9. Reports/Communications

1. **Strategic Plan Updates** were presented as follows:
Goal 1: Organizational Development, Paul Keefer, CEO
Goal 2: Student Achievement, Carolyn Nichols, CAO
Goal 3: Fiscal Responsibility, Sonja Cameron, COO

10. Future Meetings: October 25, 2011 Regular Meeting @ 11:00 a.m.

11. Adjournment – 3:00 p.m.

Respectfully submitted,

Dr. Rex Fortune, President
Board of Directors