

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D., Denise Hexom, Ed.D.,
Wei Hsieh, Jean-Paul Prentice, Judy Miller

MINUTES

DATE & TIME: Tuesday, October 25, 2011 @ 11:00 p.m.
LOCATION: 6450 20th Street, Room 7, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order** – President Fortune called the meeting to order at 11:03 a.m.

Roll Call – Directors Present: Borden (Teleconferenced), Fortune, Hexom,
Hsieh, Prentice, Miller

Directors Absent: None

2. **Adoption of Agenda** – Approved as presented.

Motion: Prentice **Vote:** Unanimous
Second: Hexom

3. **Public Comments** – None

4. **Closed Session** – President Fortune called the closed session to order at 11:05 a.m., to discuss the following item(s):

1. Public Employee Performance Evaluation, Executive Director, (G.C. 54597)

5. **Announcement of Action(s) Taken In Closed Session** – The board adjourned to open session at 1:30 p.m. at which time President Fortune announced that no action had been taken.

6. **Approval of Minutes**

1. APPROVED September 13, 2011 Regular Meeting, as presented.

Motion: Prentice **Vote:** Unanimous
Second: Borden

7. **Business Items**

1. Conditionally Approved Site Plans as submitted with final approval to be presented in January 2012.

Motion: Hexom **Vote:** Unanimous
Second: Prentice

8. **Unfinished Business** - None

9. Reports/Communications

- 1. NWEA Update** – Dr. Nichols, CAO, reviewed NWEA data in the areas of reading, language, and math.
- 2. Fiscal Update** – Mrs. Cameron, COO, and Dr. Keefer reported on the following: Charter School Implementation Grant, Lozano Smith Fees, Vacaville Learning Center and St. Lawrence Site.
- 3. Strategic Plan Update** – Dr. Keefer, presented the 2011-2012 Action Plan, which included goals for: Organizational Development, Student Achievement and Fiscal Responsibility.

- 10. Future Meetings:** November 15, 2011 Regular Meeting @ 11:00 a.m.
December 13, 2011, Regular Meeting @ 1:15 p.m.
January 18, 2012, Regular Meeting @ 11:00 a.m.
February 15, 2012, Regular Meeting @ 11:00 a.m.
March 21, 2012, Regular Meeting @ 11:00 a.m.
April 18, 2012, Regular Meeting @ 11:00 a.m.
May 16, 2012, Regular Meeting @ 11:00 a.m.
June 20, 2012, Regular Meeting @ 11:00 a.m.

- 11. Adjournment** – 3:00 p.m.

Respectfully submitted,

Dr. Rex Fortune, President
Board of Directors

Adoption Date