

**PACIFIC CHARTER INSTITUTE  
REGULAR BOARD MEETING**

**Board of Directors**

**Sonja Cameron  
Rex Fortune, Ph.D.**

**Denise Hexom, Ph.D.**

**Gary Borden, J.D.  
Richard A. Rogers, Ed.D.**

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**MINUTES**

**Date & Time:** Tuesday, October 2, 2007 @ 1:00 p.m.

**Location:** 3600 Madison Avenue, Suite 59, North Highlands, CA 95660

1. **CALL TO ORDER** - President Cameron called the meeting to order at 1:00 p.m.

**ROLL CALL - Directors Present:** Sonja Cameron, Denise Hexom, Gary Borden  
**Directors Absent:** Richard Rogers, Rex Fortune

2. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. Evaluation: Executive Director

3. **CLOSED SESSION** - The Board adjourned to closed session at 1:08 p.m.

4. **ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** - President Cameron announced that the Board had taken action in closed to approve the evergreen clause in the Executive Director's contract.

5. **OPEN SESSION** - President Cameron called the Open Session to order at 1:40 p.m.

1. **Adoption of Agenda** - Approved adoption of agenda as presented.

**Motion:** Borden                      **Vote:** Unanimous  
**Second:** Hexom

6. **PUBLIC COMMENTS** - There were no public comments.

7. **APPROVAL OF MINUTES**

1. **APPROVED:** August 30, 2007 Regular Meeting Minutes as presented.

**Motion:** Hexom                      **Ayes:** Unanimous  
**Second:** Borden

- 8. REPORTS/COMMUNICATIONS** - Mr. Keefer, Executive Director, presented written reports on the following items for review and discussion by the Board.
  1. AYP Report/CDE
  2. API Report/CDE
  3. 2006-2007 / CST Group Report - Edusoft
  4. 2005-2006 / CST Group Report - Edusoft
  5. 2006-2007 / CAT 6 Group Report - Edusoft
  6. 2006-2007 / CAT 6 Group Report - Edusoft
  
- 9. UNFINISHED BUSINESS** - None
  
- 10. BUSINESS ITEMS** - None
  
- 11. FUTURE MEETINGS:**     **a) Dates/Suggested Agenda Items:**
  - Thursday, December 6, 2007 - Fiscal Review
  - Tuesday, February 26, 2008 - Second Interim Report
  
- 12. ADJOURNMENT** - 2:05 p.m.

**Respectfully submitted**

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**Adoption Date**

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**Sonja Cameron, President**