

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Sonja Cameron, Rex Fortune, Ph.D.,
Denise Hexom, Ph.D., Jean-Paul Prentice

MINUTES

DATE & TIME: Tuesday, February 23, 2010 @ 1:00 p.m.

LOCATION: 3600 Madison Avenue, Suite 59, North Highlands, Ca 95660

- 1. CALL TO ORDER** – President Cameron called the meeting to order at 1:00 p.m. Mrs. Cameron noted that there are two vacancies currently on the Board, now making the Board of Directors a five member board.

Roll Call - Directors Present: Sonja Cameron, Rex Fortune, Denise Hexom,
Jean-Paul Prentice

Directors Absent: Gary Borden

- 2. ADOPTION OF AGENDA** – Approved as presented.

Motion: Fortune **Vote:** Unanimous

Second: Hexom

- 3. PUBLIC COMMENTS:** None

- 4. APPROVAL OF MINUTES**

- 1. APPROVED:** December 1, 2009 Regular Meeting, as presented.

Motion: Fortune **Ayes:** Unanimous

Second: Prentice

- 5. BUSINESS ITEMS**

- 1. APPROVED:** Second Interim Report 2009-10

Motion: Hexom **Ayes:** Unanimous

Second: Fortune

- 2. APPROVED:** Selection of Independent Auditor – James Marta & Company, Certified Public Accountants.

Motion: Hexom **Ayes:** Unanimous

Second: Cameron

- 3. APPROVED AS AMENDED:** Resolution #1/09-10: Obtain Credit from Wells Fargo Bank, principal amount shall not exceed the sum of \$600,000.

Motion: Fortune **Ayes:** Unanimous

Second: Hexom

- 4. ACCEPTED:** Resignation – Colin Miller, Board Director

Motion: Hexom **Ayes:** Unanimous

Second: Fortune

6. UNFINISHED BUSINESS - None

7. REPORTS/COMMUNICATIONS

1. Math Update: this item was presented and discussed by Dr. Ray Woodbeck, Mathematics Coordinator.
2. Language/Arts Program Update was presented and discussed by Mrs. Nancy Szydelko, Program Coordinator and Mrs. Jennifer Ellis, EL/CAHSEE Support.

8. FUTURE MEETINGS: April 13, 2010

9. ADJOURNMENT: 2:30 p.m.

Respectfully submitted,

Sonja Cameron, President
Board of Directors

Adoption Date