

## ***PACIFIC CHARTER INSTITUTE***

**Board of Directors:** Gary Borden, J.D., Sonja Cameron, Rex Fortune, Ph.D.,  
Denise Hexom, Ph.D., Colin Miller, Jean-Paul Prentice

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### ***MINUTES***

**DATE & TIME:** Thursday, October 29, 2009 @ 1:00 p.m.

**LOCATION:** 3600 Madison Avenue, Suite 59, North Highlands, Ca 95660

**TELECONFERENCE:** Director Gary Borden participated by phone from  
912 Cole St., #213, San Francisco, CA 94117

1. **CALL TO ORDER** – President Cameron called the meeting to order at 1:00 p.m.

**Roll Call: Directors Present:** Sonja Cameron, Gary Borden, Rex Fortune,  
Rex Fortune

**Directors Absent:** Colin Miller, Jean-Paul Prentice

2. **ADOPTION OF AGENDA** – Approved as presented.

**Motion:** Borden **Vote:** Unanimous

**Second:** Hexom

3. **PUBLIC COMMENTS** - None

4. **APPROVAL OF MINUTES** - None

5. **REPORTS/COMMUNICATIONS**

1. **Language/Arts Implementation Status** – Paul Keefer, Executive Director and Jennie Ellis, EL/CAHSEE Support, discussed the current status of the language arts program and the implementation of the Hampton Brown curriculum.

2. **Math Program Update** – Ray Woodbeck, Math Coordinator, presented information regarding standards passed in Pre-Algebra through Algebra II as of October 2009.

6. **UNFINISHED BUSINESS** - None

7. **BUSINESS ITEMS**

1. **APPROVED: 457B Plan**

**Motion:** Fortune **Vote:** Unanimous

**Second:** Hexom

2. **TABLED: Conflict of Interest Code** (Policy already in place.)

**7. BUSINESS ITEMS (Continued)**

**3. RATIFIED: Single School District Plan**

**Motion:** Hexom      **Vote:** Unanimous  
**Second:** Fortune

**8. FUTURE MEETINGS – December 1, 2009**

**9. ADJOURNMENT – 1:00 p.m.**

Respectfully submitted,

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Sonja Cameron, President  
Board of Directors

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Adoption Date