

PACIFIC CHARTER INSTITUTE

Board of Directors

Gary Borden, J.D.
Denise Hexom, Ph.D.

Sonja Cameron
Colin Miller

Rex Fortune, Ph.D.
Jean-Paul Prentice

MINUTES

DATE & TIME: Tuesday, December 1, 2009 @ 1:00 p.m.

LOCATION: 3600 Madison Avenue, Ste., #59, North Highlands, CA 95660

TELECONFERENCE: Director Gary Borden participated by phone from
912 Cole ST., #213, San Francisco, CA 94117

1. **CALL TO ORDER:** President Cameron called the meeting to order at 1:03 p.m.

ROLL CALL: Directors Present: G. Borden, S. Cameron, R. Fortune, D. Hexom
Directors Absent: C. Miller, J. Prentice

2. **ADOPTION OF AGENDA:** Approved as amended. Business Items moved up for consideration after Item 4 – Approval of Minutes.

Motion: Cameron **Ayes:** Cameron, Fortune, Hexom,
Second: Fortune Borden

3. **PUBLIC COMMENTS:** None

4. **APPROVAL OF MINUTES**

1. **September 8, 2009 Regular Meeting** – Approved as presented.

Motion: Fortune **Ayes:** Cameron, Fortune, Hexom,
Second: Hexom Borden

2. **October 29, 2009 Regular Meeting** – Approved as presented.

Motion: Fortune **Ayes:** Cameron, Fortune, Hexom,
Second: Borden Borden

5. **REPORTS/COMMUNICATIONS**

1. Language/Arts Update – ELA Benchmarks #1 and #2 were presented by Nancy Szydelko, Program Coordinator and Jennifer Ellis, EL/CAHSEE Support Staff.
2. Math Update - Performance Data by Standard through October and December 2009 were presented by Dr. Ray Woodbeck, Math Coordinator.

6. **UNFINISHED BUSINESS** - None

7. BUSINESS ITEMS

1. APPROVED: Independent Auditors Report (June 30, 2009)

Motion: Hexom **Ayes:** Cameron, Fortune, Hexom,
Second: Cameron Borden

2. APPROVED: First Interim Report 2009-20

Motion: Borden **Ayes:** Cameron, Fortune, Hexom,
Second: Fortune Borden

3. ACCEPTED: Resignation, Beth Kay, Board Director

Motion: Borden **Ayes:** Cameron, Fortune, Hexom,
Second: Hexom Borden

8. FUTURE MEETINGS: February 23, 2010

9. ADJOURNMENT - 2:30 p.m.

Respectfully submitted,

Sonja Cameron, President
Board of Trustees

Adoption Date