

**PACIFIC CHARTER INSTITUTE  
REGULAR BOARD MEETING**

**Board of Directors**

**Sonja Cameron  
Rex Fortune, Ph.D.**

**Denise Hexom, Ph.D.**

**Gary Borden, J.D.  
Richard A. Rogers, Ed.D.**

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**MINUTES**

**Date & Time:** Friday, May 11, 2007 @ 1:00 p.m.

**Location:** Project Pipeline, 203 Hurley Way, Suite 200, Sacramento, CA 95825

1. **CALL TO ORDER** - President Cameron called the meeting to order at 1:05 p.m.

**ROLL CALL - Directors Present:** Sonja Cameron, Denise Hexom, Rex Fortune,  
Richard Rogers, Gary Borden

2. **ADOPTION OF AGENDA** - Approved adoption of agenda as presented.

**Motion:** Fortune                      **Vote:** Unanimous  
**Second:** Hexom

3. **PUBLIC COMMENTS** - There were no public comments.

4. **APPROVAL OF MINUTES**

1. **APPROVED:** March 19, 2007 Regular Meeting Minutes as presented.

**Motion:** Borden                      **Vote:** Unanimous  
**Second:** Hexom

5. **REPORTS/COMMUNICATIONS**

1. **Reteaching Presentation** - Mr. Ray Woodbeck, Math Coordinator, Heritage Peak Charter School, presented materials outlining the Assessment-Driven Instruction Program for Mathematics. Use of this program will help pinpoint specific needs of all students so that no one slips through the cracks. Students have been identified using Edusoft data from the 2005-06 STAR and the 2006-07 CAHSEE. Beginning in August 2007, standards-based benchmark exams in math will be given to students on a monthly basis. Teachers will use appropriate interventions with each student who tests "Far Below Basic", "Below Basic", or "Basic" on any standard.

6. UNFINISHED BUSINESS - None

7. BUSINESS ITEMS

1. **APPROVED: Staff Incentive Plan for 2007/2008 SY in concept. Any modifications to the plan are to be brought back to the board for final approval.**

**Motion:** Fortune  
**Second:** Hexom

**Vote:** Unanimous

2. **APPROVED: Establishment of Scholarship Fund (Agency Fund)**

**Motion:** Fortune  
**Second:** Hexom

**Vote:** Unanimous

3. **APPROVED: Resolution #1-2006/07: Capitalization Policy on Fixed Assets**

**Motion:** Fortune  
**Second:** Hexom

**Vote:** Unanimous

8. **FUTURE MEETINGS:**
- a) **Dates: June 14, 2007 @ 1:00 p.m.**
  - b) **Suggested Agenda Items:** 3rd Interim Report; 2007-2008 Budget; Final Incentive Plan; Curriculum Update

9. **ADJOURNMENT - 2:08 p.m.**

**Respectfully submitted**

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**Adoption Date**

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**Sonja Cameron, President**