

**PACIFIC CHARTER INSTITUTE
REGULAR BOARD MEETING**

Board of Directors

Sonja Cameron
Rex Fortune, Ph.D.

Denise Hexom, Ph.D.

Gary Borden, J.D.
Richard A. Rogers, Ed.D.

MINUTES

Date & Time: Monday, March 19, 2007 @ 1:00 p.m.

Location: Project Pipeline, 203 Hurley Way, Suite 200, Sacramento, CA 95825

1. **CALL TO ORDER** - President Cameron called the meeting to order at 1:00 p.m.

ROLL CALL - Directors Present: Sonja Cameron, Denise Hexom

Directors Absent : Rex Fortune, Richard Rogers

Directors Attending via Teleconference: Gary Borden,
1841 Apache Court, Olympic Village, CA

2. **ADOPTION OF AGENDA** - Approved moving Item #7 - Business Items, up on the agenda to be heard prior to the Approval of Minutes.

Motion: Borden **Vote:** Cameron, Hexom, Borden
Second: Hexom

3. **PUBLIC COMMENTS** - There were no public comments.

4. **APPROVAL OF MINUTES**

1. **APPROVED:** December 6, 2006 Regular Meeting Minutes, as presented.

Motion: Hexom **Vote:** Cameron, Hexom, Borden
Second: Borden

2. **APPROVED:** February 7, 2007 Regular Meeting Minutes, as presented

Motion: Borden **Vote:** Cameron, Hexom, Borden
Second: Hexom

5. **REPORTS/COMMUNICATIONS**

1. **Assessment Driven Instruction** - Mrs. Cameron reported that Jennifer Infantino, HPSC Teacher, had discussed Assessment Driven Instruction with Dr. Hexom. Ray Woodbeck, Math Coordinator, will be at the next meeting to present further information.

2. **Auditor's Engagement Letter** – Mrs. Cameron announced that the Auditor's Engagement Letter had previously been forwarded to each board member. There were no questions from the members present.

3. **Facilities Update** – Mr. Keefer reported that he is in the process of securing new facilities for Heritage Peak Charter School for the 2007/08 school year, within the Rio Linda School District.
6. **UNFINISHED BUSINESS - None**
7. **BUSINESS ITEMS**
 1. **RATIFIED: Second Interim Report**

Motion:	Borden	Vote:	Cameron, Hexom, Borden
Second:	Hexom		
8. **FUTURE MEETINGS:**
 - a) **Dates: May 11, 2007**
 - b) **Suggested Agenda Items:** Assessment Information
9. **ADJOURNMENT - 1:10 p.m.**

Respectfully submitted

Adoption Date

Sonja Cameron, President