

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D.,
Denise Hexom, Ph.D., Jean-Paul Prentice

MINUTES

DATE & TIME: Tuesday, October 5, 2010 @ 1:00 p.m.

LOCATION: 5772 Broadway Ave., Sacramento, CA 95820

- 1. CALL TO ORDER:** The meeting was called to order at 1:20 p.m. by Dr. Fortune, President, of the Board.

ROLL CALL: Directors Present: Borden, Fortune, Hexom, Prentice

- 2. ADOPTION OF AGENDA:** Approved as amended. Item #5, Student/Staff Presentation, was moved up on the agenda to be heard prior to Closed Session.

Motion: Borden **Vote:** Unanimous
Second: Hexom

- 3. CLOSED SESSION:** At 1:40 p.m. Dr. Fortune announced that the Board would adjourn to closed session to discuss the following item:

- 1.** Public Employee Performance Evaluation, Executive Director, (G.C. 54957)

ANNOUNCEMENT OF ACTION(S) TAKEN IN CLOSED SESSION:

President Fortune announced that no action was taken by the Board during closed session. He called the Open Session to order at 2:00 p.m.

- 4. PUBLIC COMMENTS:** None

- 5. STUDENT/STAFF PRESENTATION:** Students and staff made personal statements about how much they enjoyed being a part of the program at the Broadway site.

6. APPROVAL OF MINUTES

- 1. APPROVED:** September 7, 2010 Special Meeting, as presented.

Motion: Borden **Vote:** Unanimous
Second: Hexom

- 2. APPROVED:** August 31, 2010 Regular Meeting, as presented.

Motion: Borden **Vote:** Unanimous
Second: Hexom

7. BUSINESS ITEMS

- 1.** Accepted Resignation of Board Director – Mr. Griffith

Motion: Borden **Vote:** Unanimous
Second: Prentice

BUSINESS ITEMS (Continued)

2. **APPROVED: Appointment: Board of Directors – Mr. Wei Hsieh**
 Motion: Hexom **Vote:** Unanimous
 Second: Borden

3. **TABLED: Strategic Plan 2010-2013**
 Motion: Borden **Vote:** Unanimous
 Second: Hexom

8. **UNFINISHED BUSINESS - None**

9. **REPORTS/COMMUNICATIONS**
 1. Financial Update: Mrs. Cameron
 2. Diagnostic Assessment Review – Dr. Nichols
 3. Discussion: Delineation of Duties between Board and Staff

10. **FUTURE MEETINGS:** December 7, 2010 – Site to be determined.

11. **ADJOURNMENT:** 3:15 p.m.

Respectfully submitted,

Dr. Rex Fortune, President
Board of Trustees

Adoption Date