

PACIFIC CHARTER INSTITUTE

Board of Directors

Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller, Kevin Smith-Fagan

MINUTES

DATE & TIME: **Thursday, June 10, 2014 @ 10:00 a.m.**

LOCATION: 6450 20th Street, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order:** President Smith-Fagan called the meeting to order at 10:00 a.m.

Roll Call: Directors Present – Fortune, Prentice, Hsieh, Miller, Smith-Fagan
Directors Absent - Borden

2. **Adoption of Agenda:** APPROVED adoption of agenda amended as follows: Information Item #7/1 Certificated Salary Schedule moved to Business Items #6/4 for board action.

Motion: Prentice **Vote:** Unanimous
Second: Miller

3. **Public Comments:** None

4. **Unfinished Business:** None

5. **Adoption of Minutes**

1. APPROVED: May 9, 2014 Special Meeting as presented.

Motion: Miller **Ayes:** Prentice, Hsieh, Miller, Smith-Fagan
Second: Hsieh **Abstained:** Fortune

2. APPROVED: March 20, 2014 Special Meeting as presented.

Motion: Fortune **Vote:** Unanimous
Second: Miller

3. APPROVED: March 11, 2014 Regular Meeting as presented.

Motion: Fortune **Vote:** Unanimous
Second: Miller

6. **Business Items**

1. APPROVED: LCAP – Heritage Peak Charter School

Motion: Prentice **Vote:** Unanimous
Second: Miller

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Business Items (Continued)

2. APPROVED: LCAP Rio Valley Charter School
Motion: Fortune **Vote:** Unanimous
Second: Hsieh
3. APPROVED: LCAP Valley View Charter Prep
Motion: Miller **Vote:** Unanimous
Second: Hsieh
4. APPROVED: Revised Certificated Salary Schedule
Motion: Miller **Vote:** Unanimous
Second: Hsieh
- 4(a). APPROVED: 2014/15 Adopted Budget-2013/14 Estimated Actuals: Pacific Charter Institute, Heritage Peak Charter, Rio Valley Charter, Valley View Charter Prep
Motion: Miller **Vote:** Unanimous
Second: Prentice
5. APPROVED: 2014/2015 Consolidated Application: Heritage Peak Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh
6. APPROVED: 2014/2015 Consolidated Application: Rio Valley Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh
7. APPROVED: Career Technical Education: Electro-Cardiogram Tech; Medical Office Assistant; Medical Clinical Assistant
Motion: Hsieh **Vote:** Unanimous
Second: Prentice
8. APPROVED: Rio Valley Charter Single School Plan – Student Achievement Changes
Motion: Prentice **Vote:** Unanimous
Second: Miller
9. APPROVED: SELPA Charter & Agency Assurances-El Dorado County
Motion: Fortune **Vote:** Unanimous
Second: Miller

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Business Items (Continued)

10. APPROVED:

1) Board Policy: BP/E 1312.3 Uniform Complaint Procedures

Motion: Prentice **Vote:** Unanimous

Second: Hsieh

2) Board Policy: 4119.21 Staff/Student Interaction

Motion: Prentice **Vote:** Unanimous

Second: Miller

11. APPROVED: 2014/15 Board of Directors Meeting Calendar as follows:
September 9, 2014; December 9, 2013; February 10, 2014; June 9, 2014

Motion: Prentice **Vote:** Unanimous

Second: Hsieh

7. **Reports/Communications:** The following staff members reported on the following topics:

1. Site Plans – Mr. Reid, Learning Analyst

2. Conflict Resolution Planning – Dr. Keefer, CEO

8. **Closed Session** At 1:13 p.m. President Smith-Fagan announced that the board would adjourn to closed session to discuss:

1. Public Employee Performance Evaluation, Executive Director (G.C. 54957)

9. **Announcement of Action(s) Taken in Closed Session:** The Board adjourned to open session at 2:30 p.m. at which time President Smith-Fagan announced that the Board had taken action, by unanimous vote, to approve the evaluation of the Executive Director with no action taken on his current contract.

10. **Adjournment:** The meeting was adjourned at 2:34 p.m.

Motion: Miller **Vote:** Unanimous

Second: Hsieh

Respectfully submitted,

**Kevin Smith-Fagan, President
Board of Directors**

Adoption Date