

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D., Denise Hexom, Ed.D.,
Wei Hsieh, Jean-Paul Prentice

MINUTES

DATE & TIME: Tuesday, June 14, 2011 @ 11:00 a.m.

LOCATION: 3600 Madison Avenue, Suite 59, North Highlands, CA 95660

1. **Call to Order:** President Fortune called the meeting to order at 11:00 a.m.

Roll Call: Directors Present: Rex Fortune, Denise Hexom, Wei Hsieh,
Jean-Paul Prentice, Gary Borden (via Teleconference)

2. **Adoption of Agenda:** Approved as presented.

Motion: Prentice **Vote:** Unanimous

Second: Hexom

3. **Public Comments:** None

4. **Closed Session:** At 11:05 a.m., President Fortune announced that the board would meet in closed session to discuss the following items.

1. Conference with Legal Counsel – Existing Litigation (1 Case) (G.C. §54956.9(a))
2. Public Employee Performance Evaluation (G.C. 54957) – Executive Director

5. **Announcement of Action(s) Taken In Closed Session:** the board adjourned in to Open Session at 1:30 p.m.. President Fortune announced that the board had taken action on following items:

1. **Existing Litigation:** the board directed counsel to file a motion for a new trial.
2. **Evaluation-Executive Director:** approved extension of the Executive Director's contract for one year.

6. **Approval of Minutes**

1. **Approved:** April 26, 2011 Regular Meeting as presented.

Motion: Prentice **Ayes:** Borden, Hexom, Fortune, Prentice

Second: Hexom **Abstained:** Hsieh (Absent 4/26/11)

2. **Approved:** April 21, 2011 Special Meeting as presented.

Motion: Hexom **Ayes:** Borden, Hexom, Fortune, Prentice

Second: Prentice **Abstained:** Hsieh (Absent 4/21/11)

7. **Business Items**

1. **Approved:** Consolidated Application: Rio Valley Charter School

Motion: Prentice **Vote:** Unanimous

Second: Hsieh

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Business Items (Continued)

2. **Approved:** Consolidated Application: Heritage Peak Charter School
Motion: Hexom **Vote:** Unanimous
Second: Prentice

3. **Approved:** 2011-2012 Budget & Unauthorized Actuals: Rio Valley Charter School
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

4. **Approved:** 2011-2012 Budget & Unauthorized Actuals: Heritage Peak Charter School
Motion: Hexom **Vote:** Unanimous
Second: Prentice

5. **Approved:** Election of Officers – Board of Directors, to remain the same as follows:
Dr. Rex Fortune, President: Jean-Paul Prentice, Vice President;
Dr. Denise Hexom, Secretary; Gary Borden, Treasurer.
Motion: Prentice **Vote:** Unanimous
Second: Hexom

6. **Approved:** -2011 Board of Directors Meeting Calendar as follows: August 16, 2011;
September 13, 2011; October 25, 2011; November 15, 2011; December 13, 2011. Unless
otherwise noted, all meetings will start at 1:00 p.m. at 6450 20th Street, Room 7,
Rio Linda, CA 95673.
Motion: Hsieh **Vote:** Unanimous
Second: Hexom

8. **Unfinished Business - None**

9. **Reports/Communications**
The following reports were presented as informational items only.
 1. **Strategic Plan Updates**
Goal 1: Organizational Development, Paul Keefer, CEO
Goal 2: Student Achievement, Carolyn Nichols, CAO
Goal 3: Fiscal Responsibility, Sonja Cameron, COO

 2. **Review WASC Recommendations** – Paul Keefer, CEO

 3. **Professional Development Report for August** – Carolyn Nichols, CAO

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- 10. Future Meetings: July 19, 2011**
- 11. Adjournment – 2:50 p.m.**

Respectfully submitted,

**Rex Fortune, Ph.D., President
Board of Directors**

Adoption Date