

# PACIFIC CHARTER INSTITUTE

**Board of Directors:** Gary Borden, J.D., Rex Fortune, Ph.D., Denise Hexom, Ed.D.,  
Jean-Paul Prentice, Wei Hsieh

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## MINUTES

**DATE & TIME:** Tuesday, December 7, 2010 @ 1:00 p.m.

**LOCATION:** 3600 Madison Avenue, Ste., #59, North Highlands, CA 95660

1. **CALL TO ORDER** - President Fortune, called the meeting to order at 1:10 p.m.

**ROLL CALL - Directors Present:** Borden, Fortune, Hexom, Prentice, Hsieh

2. **ADOPTION OF AGENDA** – the agenda was approved as presented.

**Motion:** Borden

**Vote:** Unanimous

**Second:** Hexom

3. **PUBLIC COMMENTS:** None

4. **APPROVAL OF MINUTES**

1. APPROVED: October 5, 2010, Regular Meeting

**Motion:** Prentice

**Vote:** Unanimous

**Second:** Borden

5. **BUSINESS ITEMS**

1. APPROVED: Independent Auditor's Report, Year Ended June 30, 2010

**Motion:** Borden

**Vote:** Unanimous

**Second:** Hexom

2. APPROVED: First Interim Report: Heritage Peak Charter School

**Motion:** Prentice

**Vote:** Unanimous

**Second:** Borden

3. APPROVED: First Interim Report: Rio Valley Charter School

**Motion:** Borden

**Vote:** Unanimous

**Second:** Hexom

4. ACCEPTED: Strategic Plan 2010-2013, with condition that the plan be reviewed again at the June 2010 meeting.

**Motion:** Hexom

**Vote:** Unanimous

**Second:** Borden

6. **UNFINISHED BUSINESS** - None

**7. REPORTS/COMMUNICATIONS**

1. Curriculum/Instruction Update: the presentation by Dr. Carolyn Nichols, CAO, highlighted student achievement data obtained through: Reading Diagnostic assessments, Edge and Inside Data monitoring, NWEA (Northwest Evaluation Associates), and CAHSEE results.

- 8. FUTURE MEETINGS -** Dates: March 1, 2011  
Suggested Agenda Items: Closed Session

- 9. ADJOURNMENT –** 3:25 p.m.

Respectfully submitted,

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Rex Fortune, Ph.D., President  
Board of Directors

Adoption Date: \_\_\_\_\_