



Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

Board of Directors

Gary Borden, J.D.

Rex Fortune, Ph.D.

Wei Hsieh

Beth Kay

Judy Miller

Jean-Paul Prentice

Kevin Smith-Fagan

MINUTES

DATE & TIME: Thursday, March 9, 2017 @ 9:30 a.m.

LOCATION: 1401 El Camino Avenue, Ste. 510, Sacramento, CA 95815

1. **Call to Order:** President Smith-Fagan called the meeting to order at 9:30 a.m.

Roll Call: Directors Present: Fortune, Hsieh, Kay, Miller, Prentice, Smith-Fagan

Directors Absent: Borden

2. **Adoption of Agenda:** **APPROVED** as presented.

Motion: Miller

Vote: Unanimous

Second: Hsieh

3. **Public Comments:**

1. Mrs. Sonja Cameron, gave a brief update on the Scholarship Fund, noting that contributions are down slightly, but she is vigorously continuing to reach out to staff, including board members, and vendors for contributions. She also noted that the Rio Linda Learning Center is in the Foothill-Highlands Rotary Club service area and is eligible to receive one of the twenty \$500.00 scholarships awarded annually by the Rotary.

2. Mr. Joe Hendrix, Superintendent, Nuestro Elementary School District, noted that his district is the authorizer for Sutter Peak Charter Academy. He wanted to inform the PCI Board what a pleasure it had been working with Ms. Heather Marshall, Director and Dr. Paul Keefer, Executive Director, during the past year and he looked forward to continuing their relationship.

4. **Unfinished Business - None**

5. **Adoption of Minutes**

1. **APPROVED:** December 12, 2016, Regular Meeting, as presented.

Motion: Fortune

Ayes: Fortune, Hsieh, Kay, Prentice,

Second: Prentice

Smith-Fagan

Abstained: Miller (Absent 12/12/16)

6. **Business Items**

1. **ACCEPTED:** Second Interim Report 2016-17

Motion: Prentice

Vote: Unanimous

Second: Miller

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7. Reports/Communications

1. **LCAP/Site Plan Updates** – Directors from each PCI Charter School briefly discussed measurable growth outcomes and projections for each of their LCAP and Site Plan Goals for the 2016-2017 school year.
2. **PCI Adaption Plan (Anderson v. Shasta)** – Dr. Keefer, Exec. Dir., presented a three-part Organizational Adaption plan which will accommodate in county/out of county criteria. The plan addressed student growth and estimated enrollment for 2017-2018, marketing, contingency plans based on enrollment trends, a charter petition for Vacaville and future budget planning.

8. Future Meetings: June 8, 2017 & June 12, 2017

Recess: President Smith-Fagan called a ten minute recess at 10:48 a.m.

9. Closed Session: President Smith-Fagan called the closed session to order at 10:58 a.m. to discuss the following item:

1. Public Employee Performance Evaluation - Executive Director, (G.C. 54957)

10. Announcement of Action(s) Taken in Closed Session: the Board adjourned to open session at 11:38 a.m. at which time President Smith-Fagan announced that no action had been taken in closed session.

11. Adjournment: 11:39 a.m.

Respectfully Submitted,

Adoption Date

Kevin Smith-Fagan, President
PCI Board of Directors