

# PACIFIC CHARTER INSTITUTE

## *Board of Directors*

*Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller, Kevin Smith-Fagan*

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## SPECIAL MEETING MINUTES

**DATE & TIME:** **Thursday, March 20, 2014 @ 5:00 p.m.**

**LOCATION:** 2030 W. El Camino Avenue  
Sacramento, CA 95833

1. **Call to Order:** President Smith-Fagan called the meeting to order at 5:05 p.m.

**Roll Call:** Directors Present – Fortune, Miller, Smith-Fagan, Prentice (via teleconference), Borden (via teleconference), Hsieh (via teleconference/not allowed to vote due to the modification of his location allowing him to participate via teleconference)

2. **Adoption of Agenda:** **APPROVED as presented.**

**Motion:** Prentice

**Vote:** Unanimous (Hsieh unable to vote)

**Second:** Fortune

3. **Public Comments:** None

4. **Closed Session:** President Smith-Fagan called the closed session to order at 5:08 p.m. to discuss the following item:

1. Public Employee Discipline/Dismissal/Release (§G.C. 54957)

5. **Announcement of Action(s) Taken in Closed Session:** The Board adjourned to open session at 5:31 p.m. at which time President Smith-Fagan announced that the Board had taken action to give the board president authorization to move forward with an investigation into an employee-related complaint. The investigation will be done by an outside organization specializing in investigations of employee-related complaints, to be chosen by the board president.

6. **Adjournment:** 5:34 p.m.

**Respectfully submitted,**

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**Kevin Smith-Fagan, President**  
**Board of Directors**

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**Adoption Date**