



Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

Board of Directors

Gary Borden, J.D.

Rex Fortune, Ph.D.

Wei Hsieh

Beth Kay

Judy Miller

Jean-Paul Prentice

Kevin Smith-Fagan

SPECIAL MEETING MINUTES

DATE & TIME: **Thursday, June 22, 2017 @ 9:30 a.m.**

LOCATION: **1401 El Camino Avenue - Suite #510, Sacramento, CA 95815**

1. **Call to Order:** President Smith-Fagan called the meeting to order at 9:31 a.m.

Roll Call: Directors Present: Fortune, Hsieh, Miller, Prentice, Smith-Fagan
Directors Absent: Borden, Kay

2. **Adoption of Agenda:** Approved as amended – amended future meeting date from July 26, 2017 to June 26, 2017.

Motion: Fortune **Vote:** Unanimous
Second: Prentice

3. **Public Comments:** Mrs. Sonja Cameron, Scholarship Fund Coordinator, announced that the PCI Scholarship Fund had received more donations than ever. She extended her heartfelt thanks to the Board members and staff that participated and also to those individuals funding scholarships. She noted that she is working on plans to seek contributions from vendors.

4. **PUBLIC HEARING:** President Smith-Fagan opened the LCAP Public Hearings at 9:35 a.m. Comments and questions from the Board and public were answered by staff members. Mr. Pastore, Business Manager reviewed the 2017-2018 adopted budgets for each charter school, including the budget for Pacific Valley Charter Academy a potential new charter for PCI. President Smith-Fagan closed the public hearing at 9:58 a.m.

1. 2017-2018 LCAP: Heritage Peak Charter School
2. 2017-2018 LCAP: Rio Valley Charter School
3. 2017-2018 LCAP: Sutter Peak Charter Academy
4. 2017-2018 LCAP: Valley View Charter Prep
5. 2017-2018 LCAP: Pacific Valley Charter Academy
6. PCI 2017-2018 Adopted Budget: Pacific Valley Charter Academy
7. PCI 2017-2018 Adopted Budgets-2016/2017 Estimated Actuals for Heritage Peak Charter; Rio Valley Charter School; Valley View Charter Prep; Sutter Peak Charter Academy

5. Reports/Communications

1. **SB 359 Status Report 9th Grad Math Placements** – Mr. Reid, Learning Analyst, presented the Spring 2017 placement and test results for 9th grade students in mathematics as mandated by SB 359 which requires the information be reported within 30 days after the close of school. Another update will be issued in the Fall.

6. Business Items

1. **AUTHORIZED:** Submission of Sutter Peak Charter Academy Charter Renewal
Motion: Miller **Vote:** Unanimous
Second: Fortune

2. **APPROVED:** PCI Staff Handbook 2017-2020
Motion: Fortune **Vote:** Unanimous
Second: Miller

3. **APPROVED:** PCI Parent/Student Handbook 2017-2018
Motion: Prentice **Vote:** Unanimous
Second: Miller

4. **APPROVED:** EDCOE SELPA Assurances/Agreement/Participation Agreements
for Pacific Valley Charter Academy
Motion: Miller **Vote:** Unanimous
Second: Hsieh

7. **Closed Session:** At 10:33 a.m. President Smith-Fagan called the closed session to order,
to discuss the following item:

1. Public Employee Performance Evaluation (Certificated) - Executive Director (G.C. 54957)

8. **Announcement of Action(s) Taken in Closed Session:** the Board of Directors returned to Open
Session at 11:41 a.m. at which time President Smith-Fagan announced that the Board had taken
Action by a unanimous vote to extend (evergreen) the contract of the Executive Director.

9. **Future Meetings:** June 26, 2017 Regular Meeting

10. **Adjournment: 11:43 a.m.**

Motion: Fortune **Vote:** Unanimous
Second: Hsieh

Respectfully submitted,

Adoption Date

**Kevin Smith-Fagan, President
Board of Directors**