

# PACIFIC CHARTER INSTITUTE

## *Board of Directors*

*Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller, Kevin Smith-Fagan*

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## MINUTES

**DATE & TIME:** **Friday, June 14, 2013 @ 10:00 a.m.**

**LOCATION:** 6450 20<sup>th</sup> Street, Rio Linda, CA 95673  
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order:** President Fortune called the meeting to order at 10:00 a.m.

**Roll Call:** Directors Present - Fortune, Hsieh, Miller, Smith-Fagan,  
Prentice (via teleconference)  
Directors Absent - Borden

2. **Adoption of Agenda** – APPROVED adoption of agenda as presented.

**Motion:** Smith-Fagan **Vote:** Unanimous  
**Second:** Miller

3. **Public Comments:** None

4. **Unfinished Business** - None

5. **Adoption of Minutes**

1. **APPROVED:** March 7, 2013, Regular Meeting, as presented.

**Motion:** Smith-Fagan **Vote:** Unanimous  
**Second:** Hsieh

6. **Business Items**

1. **APPROVED:** 2013-2014 LEA Application for Funding: Heritage Peak Charter School

**Motion:** Miller **Vote:** Unanimous  
**Second:** Prentice

2. **APPROVED:** 2013-2014 LEA Application for Funding: Rio Valley Charter School

**Motion:** Prentice **Vote:** Unanimous  
**Second:** Miller

3. **APPROVED:** 2013-2014 Adopted Budget: Pacific Charter Institute

**Motion:** Miller **Vote:** Unanimous  
**Second:** Hsieh

4. **APPROVED:** 2013-2014 Adopted Budget: Heritage Peak Charter School

**Motion:** Miller **Ayes:** Fortune, Hsieh, Miller, Prentice  
**Second:** Smith-Fagan **Noes:** Smith-Fagan

**Business Items (Continued)**

5. **APPROVED:** 2013-2014 Adopted Budget: Rio Valley Charter School  
**Motion:** Smith-Fagan **Vote:** Unanimous  
**Second:** Hsieh
  
6. **APPROVED:** 2013-2014 Adopted Budget: Pacific Valley Charter Academy  
**Motion:** Hsieh **Vote:** Unanimous  
**Second:** Prentice
  
7. **APPROVED:** SELPA/LEA Assurance Statement: Pacific Valley Charter Academy  
**Motion:** Miller **Vote:** Unanimous  
**Second:** Hsieh
  
8. **APPROVED:** Board Policy 5145.12: School Search and Seizure  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Hsieh
  
9. **APPROVED:** Board Policy 5144.1: Student Suspension/Expulsion (Rio Valley Charter)  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Miller
  
10. **APPROVED:** Schedule 2013-2014 Regular Board Meetings for PCI as follows:  
September 5, 2013 @ 10:00 a.m.; December 5, 2013 @ 10:00 a.m.; March 11, 2014 @  
10:00 a.m.; June 17, 2014 @ 10:00 a.m., with Special Meetings called as needed by the  
Board President.  
**Motion:** Miller **Vote:** Unanimous  
**Second:** Prentice

**7. Reports/Communications**

1. 4<sup>th</sup> Quarter Site Plans Progress Report - Dr. Keefer, CEO, presented and discussed progress reports from each of the learning centers.
  
8. **Closed Session:** President Fortune called the closed session to order at 12:30 p.m. to discuss the following item.
  1. Public Employee Performance Evaluation, Executive Director (G.C. 54957)
  
9. **Announcement of Action(s) Taken In Closed Session:** The Board adjourned to open session at 1:20 p.m. at which time President Fortune announced that the board had taken action to renew the Executive Director's contract for two years.
  
10. **Future Meetings:** Thursday, September 5, 2013 Regular Meeting @ 10:00 a.m.
  
11. **Adjournment:** 1:30 p.m.

**Respectfully submitted,**

**Adoption Date:** \_\_\_\_\_

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