

# PACIFIC CHARTER INSTITUTE

**Board of Directors:** Gary Borden, J.D., Rex Fortune, Ph.D,  
Jean-Paul Prentice, Wei Hsieh, Judy Miller

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## MINUTES

**DATE & TIME:** **Thursday, June 14, 2012 @ 9:00 a.m.**

**LOCATION:** 6450 20<sup>th</sup> Street, Room 7, Rio Linda, CA 95673  
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order:** President Fortune called the meeting to order at 9:00 a.m.

**Roll Call:** **Directors Present** – Rex Fortune, Jean-Paul Prentice, Wei Hsieh, Judy Miller  
**Directors Absent** – Gary Borden

2. **Adoption of Agenda:** Approved as presented.

**Motion:** Miller **Vote:** Unanimous  
**Second:** Prentice

3. **Public Comments:** None

4. **Unfinished Business -** None

5. **Adoption of Minutes**

1. **APPROVED:** March 7, 2012 Regular Meeting as presented.

**Motion:** Miller **Ayes:** Fortune, Miller, Prentice  
**Second:** Prentice **Abstained:** Hsieh

2. **APPROVED:** April 18, 2012 Regular Meeting as presented.

**Motion:** Prentice **Ayes:** Fortune, Hsieh, Prentice  
**Second:** Hsieh **Abstained:** Miller

6. **Business Items**

1. **APPROVED: BP/AR 51006 – Student Internet Use of Technology**, with the stipulation that disciplinary language be added regarding unauthorized and/or unlawful activities.

**Motion:** Miller **Vote:** Unanimous  
**Second:** Hsieh

2. **APPROVED: Resolution #3/2011-2012: Medi-Cal Billing Option Program**

**Motion:** Prentice **Vote:** Unanimous  
**Second:** Hsieh

3. **APPROVED: Adopted Budget 2012-2013: Pacific Charter Institute**

**Motion:** Prentice **Vote:** Unanimous  
**Second:** Miller

6. **Business Items (Continued)**
  4. **APPROVED: Adopted Budget 2012-2013: Heritage Peak Charter School**  
**Motion:** Prentice **Vote:** Unanimous  
**Second:** Miller
  5. **APPROVED: Adopted Budget 2012-2013: Rio Valley Charter School**  
**Motion:** Hsieh **Vote:** Unanimous  
**Second:** Prentice
  6. **APPROVED: Commercial Insurance Proposal – Chapman Agency**  
**Motion:** Miller **Vote:** Unanimous  
**Second:** Hsieh
7. **Reports/Communications** – the following reports were presented and discussed:
  1. Fiscal Update – Mrs. Cameron, COO
  2. Curriculum Update – Dr. Nichols, CAO
  3. Quarterly Review – Dr. Keefer, CEO
  4. Site Plan Review – Dr. Keefer, CEO
8. **Closed Session** – President Fortune called the closed session to order at 11:04 a.m. to discuss the following items.
  1. Conference with Legal Counsel – Pending Litigation (1 Case) (G.C. §54956.9(a))
  2. Public Employee Performance Evaluation (G.C.§54957) – Executive Director/CEO
9. **Announcement of Action(s) taken in Closed Session** – the Board adjourned to open session at 11:25 a.m. at which time President Fortune announced that in the matter of:
  1. **Conference with Legal Counsel** – Pending Litigation the Board took action to submit a counter offer.
  2. **Public Employee Performance Evaluation** – the Board took action to extend the contract of the Executive Director/CEO for three years.
10. **Future Meetings** – June 28, 2012 Special Meeting @ 10:00 a.m.
11. **Adjournment** – 12:00

**Respectfully submitted,**

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**Rex Fortune, President**  
**Board of Directors**

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**Approval Date**