

# PACIFIC CHARTER INSTITUTE

## *Board of Directors*

*Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller, Kevin Smith-Fagan*

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## MINUTES

**DATE & TIME:** **Thursday, December 5, 2013 @ 10:00 a.m.**

**LOCATION:** 6450 20<sup>th</sup> Street, Rio Linda, CA 95673  
Board Room Phone Number: 866-992-9033, ext. 3002

1. **Call to Order:** President Fortune called the meeting to order at 10:00 a.m.

**Roll Call:** Directors Present – Fortune, Prentice, Hsieh, Miller, Smith-Fagan  
Directors Absent - Borden

2. **Adoption of Agenda:** APPROVED adoption of agenda as presented including addendum.

**Motion:** Prentice **Vote:** Unanimous

**Second:** Miller

3. **PUBLIC HEARING: Proposition 30 Education Protection Act (EPA)**

President Fortune opened the public hearing at 10:02 a.m. There were no public comments.  
The Public Hearing was closed at 10:05 a.m.

4. **Public Comments:** None

5. **Unfinished Business:** None

6. **Adoption of Minutes**

1. APPROVED: September 5, 2013 Regular Meeting

**Motion:** Miller **Vote:** Unanimous

**Second:** Hsieh

7. **Business Items**

1. APPROVED: Audit Report -June 30, 2013 – James Marta & Co, LLP

**Motion:** Smith-Fagan **Vote:** Unanimous

**Second:** Prentice

2. APPROVED: Proposition 30 Education Protection Act (EPA) – Mrs. Cameron, COO

**Motion:** Miller **Vote:** Unanimous

**Second:** Hsieh

3. APPROVED: First Interim Report 2013-2014 – Mr. Pastore, Business Manager

**Motion:** Prentice **Vote:** Unanimous

**Second:** Miller

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## Business Items (Continued)

4. APPROVED: Election of Officers PCI Board of Directors as follows:

a.) **President:** Nominees included Dr. Fortune and Mr. Smith-Fagan.

Director Prentice made a motion, seconded by Director Miller to elect Director Smith-Fagan as president of the Board.

**Ayes:** Fortune, Prentice, Hsieh, Miller

**Abstained:** Smith-Fagan

**Vote:** Unanimous

**Note to Minutes:** Director Smith-Fagan asked that it be noted that he did not actively seek this position.

b.) **Vice-President:** Director Miller made a motion, seconded by Director Prentice, that Director Hsieh continue as vice president.

**Ayes:** Fortune, Prentice, Smith-Fagan, Miller

**Abstained:** Hsieh

**Vote:** Unanimous

c.) **Secretary:** Director Smith-Fagan made a motion, seconded by Director Hsieh to nominate Director Miller as secretary.

**Ayes:** Smith-Fagan, Fortune, Hsieh, Prentice

**Abstained:** Miller

**Vote:** Unanimous

d.) **Treasurer:** Director Smith-Fagan made a motion, seconded by Director Miller to nominate Director Prentice as treasurer.

**Ayes:** Smith-Fagan, Fortune, Hsieh, Miller

**Abstained:** Prentice

**Vote:** Unanimous

5. APPROVED: Work Experience Education Plan - Heritage Peak Charter School

**Motion:** Prentice **Vote:** Unanimous

**Second:** Miller

6. APPROVED: Work Experience Education Plan - Rio Valley Charter School

**Motion:** Prentice **Vote:** Unanimous

**Second:** Hsieh

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- 8. Reports/Communications:** The following staff members reported on the following topics:
  1. Implementation Funds Common Core State Standards – Mrs. Cameron, COO
  2. 2013/14 Site Plans – Dr. Keefer, CEO & Mr. Reid, Learning Analyst
- 9. Future Meetings: March 11, 2014 Regular Meeting**
- 10. CLOSED SESSION (Addendum Item):** At 12:15 p.m. President Fortune announced that the board would adjourn to closed session to discuss:
  1. Public Employee Performance Evaluation, Executive Director (G.C. 54957)
- 11. Announcement of Action(s) Taken in Closed Session:** The Board adjourned to open session at 1:00 p.m. at which time President Fortune announced that no action had been taken by the board.
- 12. Adjournment:** 1:10 p.m.

**Respectfully submitted,**

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**Kevin Smith-Fagan, President**  
**Board of Directors**

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**Adoption Date**