

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice, Wei Hsieh, Judy Miller

MINUTES

DATE & TIME: Thursday, December 13, 2012 @ 10:00 a.m.

LOCATION: 6450 20th Street, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

TELECONFERENCE: Director Gary Borden will participate by phone from:
912 Cole Street, #213, San Francisco, CA 94117

1. **Call to Order** - President Fortune called the meeting to order at 10:05 a.m.

Roll Call - Directors Present: Borden, Fortune, Prentice, Hsieh, Miller

2. **Adoption of Agenda** - APPROVED adoption of agenda as presented.
Motion: Miller **Vote:** Unanimous
Second: Hsieh

3. **Public Comments** - None

4. **Unfinished Business** - None

5. **Adoption of Minutes**

1. **APPROVED:** October 23, 2012 Regular Meeting as presented.
Motion: Miller **Vote:** Unanimous
Second: Borden

6. **Business Items**

1. **ACCEPTED:** Audit Report (June 30, 2012)
Motion: Hsieh **Vote:** Unanimous
Second: Borden

2. **APPROVED:** 1st Interim Report, PCI & Heritage Peak Charter
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

3. **APPROVED:** 1st Interim Report, Rio Valley Charter
Motion: Miller **Vote:** Unanimous
Second: Hsieh

4. **APPROVED:** Single School District Plan: Rio Valley Charter
Motion: Prentice **Ayes:** Fortune, Prentice, Hsieh, Miller
Second: Hsieh **Abstained:** Borden

Business Items (Continued)

5. **APPROVED** Appointment of Mr. Kevin Smith-Fagan to PCI Board of Directors
 Motion: Borden **Vote:** Unanimous
 Second: Prentice

6. **Reports/Communications** - Staff members presented reports and information as follows:
 1. Student use of Technology Agreement: Mrs. Reidel-Natividad, Compliance Manger
 2. 2012-2013 Site Plans Progress Report: Dr. Keefer, CEO
 3. Facilities Update: Dr. Keefer, CEO

8. **Future Meetings** - March 7, 2013 Regular Meeting @ 10:00 a.m.

9. **Adjournment - 12:10 p.m.**

Respectfully submitted,

Rex Fortune, President
Board of Directors

Adoption Date