

## ***PACIFIC CHARTER INSTITUTE***

**Board of Directors:** Gary Borden, J.D., Rex Fortune, Ph.D., Denise Hexom, Ed.D.,  
Wei Hsieh, Jean-Paul Prentice

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### ***MINUTES***

**DATE & TIME:** **Tuesday, August 16, 2011 @ 11:00 a.m.**

**LOCATION:** 6450 20<sup>th</sup> Street, Room 7, Rio Linda, CA 95673

1. **Call to Order:** The meeting was called to order by President Fortune at 11:50 a.m

**Roll Call: Directors Present:** Rex Fortune, Denise Hexom, Wei Hsieh,  
Jean-Paul Prentice

**Directors Absent:** Gary Borden

2. **Adoption of Agenda:** Approved as presented.

**Motion:** Hexom **Vote:** Unanimous

**Second:** Hsieh

3. **Public Comments:** None

4. **Approval of Minutes**

1. APPROVED: June 14, 2011 Regular Meeting, as presented.

**Motion:** Hexom **Vote:** Unanimous

**Second:** Hsieh

2. APPROVED: July 19, 2011 Regular Meeting, as presented.

**Motion:** Hexom **Vote:** Unanimous

**Second:** Hsieh

5. **Business Items:** None

6. **Unfinished Business -** None

7. **Reports/Communications**

1. **Strategic Plan Updates:** the Board heard reports on the following goals:

Goal 1: Organizational Development, Paul Keefer, CEO

Goal 2: Student Achievement, Carolyn Nichols, CAO

Goal 3: Fiscal Responsibility, Sonja Cameron, COO

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8. **Closed Session:** President Fortune, called the closed session to order at 1:51 p.m. to discuss the following items:
  1. Conference with Legal Counsel – Existing Litigation (2 Cases) (G.C. §54956.9(a))
  2. Public Employee Performance Evaluation (G.C. 54957) – Executive Director
  
9. **Announcement of Action(s) Taken In Closed Session:** the Board adjourned to open session at 4:00 p.m. at which time President Fortune announced that the Board, by unanimous vote, had approved the Executive Director’s evaluation plan.
  
10. **Future Meetings:** Dr. Fortune announced that the current meeting would be continued on Wednesday, August 17, 2011 at 4:00 p.m., at the same location, to discuss Closed Session Item #1: Conference with Legal counsel – Existing Litigation (2 Cases).
  
11. **Adjournment:** 4:00 p.m.

Respectfully submitted,

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Rex Fortune, Ph.D., President  
Board of Directors

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Adoption Date