

**PACIFIC CHARTER INSTITUTE
REGULAR BOARD MEETING**

Board of Directors

Sonja Cameron
Rex Fortune, Ph.D.

Denise Hexom, Ph.D.
Colin Miller

Gary Borden, J.D.
Beth Kay

MINUTES

Date & Time: Thursday, April 24, 2008 @ 1:00 p.m.

Location: 3600 Madison Avenue, Suite 59, North Highlands, CA 95660

1. **CALL TO ORDER** - President Cameron called the meeting to order at 1:00 p.m.

ROLL CALL - Directors Present: Sonja Cameron, Denise Hexom,
Rex Fortune, Colin Miller
Directors Absent: Richard Rogers, Gary Borden

2. **OPEN SESSION** - President Cameron called the Open Session to order at 1:00 p.m.

1. **Adoption of Agenda** - Approved adoption of agenda as presented.

Motion: Fortune **Vote:** Unanimous
Second: Hexom

3. **PUBLIC COMMENTS**

Jayna Gaskell, has been hired as a consultant by Twin Rivers Unified School District, to look at all the charter schools under the auspices of the newly established school district. Ms. Gaskell, addressed questions to the Board regarding their involvement in the school both academically and fiscally.

4. **APPROVAL OF MINUTES**

1. **APPROVED:** February 26, 2008, Regular Meeting Minutes as presented.

Motion: Hexom **Vote:** Unanimous
Second: Fortune

5. **REPORTS/COMMUNICATIONS**

1. **WASC Committee Report** - Dr. Keefer, Executive Director, presented the findings of the WASC visiting committee report.

2. **CAHSEE Update** – a verbal report was given by Dr. Keefer.

6. **Unfinished Business** - None

7. BUSINESS ITEMS

1. Accepted Resignation of Director Richard Rogers

Motion: Fortune **Vote:** Unanimous
Second: Hexom

2. APPROVED: Appointment to Board of Directors – Beth Kay

Motion: Hexom **Vote:** Unanimous
Second: Fortune

3. APPROVED: Adoption of Policy: BP 4020 Drug and Alcohol-Free Workplace

Motion: Fortune **Vote:** Unanimous
Second: Hexom

4. APPROVED: Independent Auditor Selection and Contract – Perry Smith, LLC

Motion: Fortune **Vote:** Unanimous
Second: Hexom

5. APPROVED: Certification of Corrective Action – 06/07 Audit Finding

Motion: Fortune **Vote:** Unanimous
Second: Hexom

6. APPROVED: Changing Banks from Bank of America to Wells Fargo

Motion: Hexom **Vote:** Unanimous
Second: Fortune

8. FUTURE MEETINGS: a) Dates/Suggested Agenda Items: Friday, June 20, 2008,
Budget Adoption, 3rd Interim Report, Strategic Plan
Update

9. ADJOURNMENT - 2:30 p.m.

Respectfully submitted

Adoption Date

Sonja Cameron, President