

PACIFIC CHARTER INSTITUTE

Board of Directors: Gary Borden, J.D., Rex Fortune, Ph.D, Jean-Paul Prentice,
Wei Hsieh, Judy Miller

MINUTES

DATE & TIME: Wednesday, April 18, 2012 @ 11:00 a.m.

LOCATION: 6450 20th Street, Room 7, Rio Linda, CA 95673
Board Room Phone Number: 866-992-9033, ext. 3002

1. **CALL TO ORDER:** President Fortune called the meeting to order at 11:05 a.m.

ROLL CALL: Directors Present: Rex Fortune, Jean-Paul Prentice,
Wei Hsieh, Gary Borden (Teleconferenced)

Directors Absent: Judy Miller

2. **ADOPTION OF AGENDA:** Approved as presented.

Motion: Prentice **Vote:** Unanimous
Second: Hsieh

3. **PUBLIC COMMENTS:** None

4. **UNFINISHED BUSINESS:** None

5. **APPROVAL OF MINUTES**

1. **Approved:** January 18, 2012 Regular Meeting as presented.
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

2. **Approved:** February 15, 2012 Regular Meeting as presented.
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

3. **Tabled:** March 7, 2012 Regular Meeting

4. **Approved:** March 29, 2012 Special Meeting as presented.
Motion: Prentice **Vote:** Unanimous
Second: Hsieh

6. BUSINESS ITEMS

- 1. Approved: Senior Staff Survey Implementation as modified.**

Motion: Hsieh **Vote:** Unanimous
Second: Prentice

7. REPORTS/COMMUNICATIONS

- 1. Fiscal Update & SB740** – presented by Mrs. Sonja Cameron, COO
2. Professional Development – presented by Dr. Carolyn Nichols, CAO
3. CAHSEE – presented by Dr. Carolyn Nichols, CAO & Dr. Paul Keefer, CEO
4. Academic Quarterly Report – presented by Dr. Paul Keefer, CEO

8. FUTURE MEETINGS: June 20, 2012

- 9. ADJOURNMENT:** 1:10 p.m.

Respectfully submitted,

Dr. Rex Fortune, President
Board of Directors

Approval Date