



Pacific Charter Institute

Heritage Peak Charter School • Rio Valley Charter School • Valley View Charter Prep • Sutter Peak Charter Academy

Board of Directors

Gary Borden, J.D.

Rex Fortune, Ph.D.

Wei Hsieh

Beth Kay

Judy Miller

Jean-Paul Prentice

Kevin Smith-Fagan

MINUTES

DATE & TIME: Thursday, September 14, 2017 @ 9:30 a.m.

LOCATION: 1401 El Camino Avenue, Ste. 510, Sacramento, CA 95815

1. **Call to Order:** President Smith-Fagan called the meeting to order at 9:30 a.m.

Roll Call:
Directors Present: Fortune, Kay, Miller, Prentice, Smith-Fagan
Directors Absent: Borden, Hsieh

2. **Adoption of Agenda:** APPROVED as presented.

Motion: Miller **Vote:** Unanimous
Second: Fortune

3. **Public Comments:** Mrs. Sonja Cameron announced that the Rotary Club of Foothill-Highlands awarded 12 scholarships to local high schools and 4 of them were awarded to Heritage Peak Charter School-Rio Linda students. She also mentioned that this reflects highly on Ms. Offner who was the teacher for three of the HPCS recipients.

4. **Unfinished Business:** None

5. **Adoption of Minutes:**

1. **APPROVED as presented:** June 22, 2017 Special Meeting

Motion: Fortune **Vote:** Unanimous
Second: Kay

2. **APPROVED as presented:** June 26, 2017 Regular Meeting

Motion: Kay **Ayes:** Kay, Miller, Prentice, Smith-Fagan
Second: Miller **Abstentions:** Fortune

6. **Business Items**

1. **APPROVED:** 2016/17 Unaudited Actuals Report for PCI

Motion: Prentice **Vote:** Unanimous
Second: Kay

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Business Items Continued:

2. APPROVED: Board of Directors Election of Officers for 2017-2018 SY as follows:

- a) **President – Beth Kay**
Motion: Kay **Vote:** Unanimous
Second: Miller

- b) **Vice President – Wei Hsieh**
Motion: Prentice **Vote:** Unanimous
Second: Miller

- c) **Secretary – Judy Miller**
Motion: Prentice **Vote:** Unanimous
Second: Kay

- d) **Treasurer – Jean-Paul Prentice**
Motion: Fortune **Vote:** Unanimous
Second: Miller

Dr. Fortune stated for the record his appreciation of Kevin Smith-Fagan’s service as Board President for the last several years with agreement from the Board members present.

3. APPROVED: Real Estate Authorization- Elk Grove

- Motion:** Fortune **Vote:** Unanimous
- Second:** Kay

7. Reports/Communications

1. PCI Site Plans

Reports compiled by each PCI Director presented outlined goals and expected measurable outcomes for the 2017-18 SY student requirements.

Heather Marshall, Director of SPCA, identified four goals as: 1) Pupil Achievement-ELA; 2) Pupil Achievement–Math; 3) Parent Engagement; 4) College and Career Readiness.

Kevin Taylor, Director of HPCS/RVCS, identified three goals as: 1) Pupil Achievement-ELA; 2) Pupil Achievement-Math; 3) College and Career Readiness-CTE program.

John Mittan, Director of VVCP, identified three goals as: 1) Pupil Achievement-ELA and Math; 2) College and Career Readiness; 3) Parent Engagement.

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Reports/Communications Continued:

2. Fall 2017 SB 359 Status

Mr. Reid, Learning Analyst, noted that the status report is not completed due to continued enrollment.

8. Future Meetings: Thursday, December 14, 2017 @ 9:30 a.m.

9. Adjournment: 10:59 a.m.

Motion: Prentice

Second: Miller

Vote: Unanimous

Respectfully submitted,

Adoption Date

Beth Kay, President
PCI Board of Directors